

# I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

## MINUTES OF CURRICULUM COMMITTEE MEETING, HELD ON 4TH MAR, 2022

Location: New Board Room

Date: 4<sup>th</sup> MAR, 2022

Time: 12:30 pm

Attendees:

1. Chairperson- Dr Sachit Anand Arora
2. Member Secretary- Dr Mousumi Goswami
3. Members (Co-ordinator)
  - 1<sup>st</sup> yr - Dr Heena Gohil
  - 2<sup>nd</sup> yr - Dr Kunal Madhav
  - 3<sup>rd</sup> yr -Dr Kumar Saurav
  - 4<sup>th</sup> yr -Dr Anju Aggrawal
  - Intern -Dr Amrita Puri

Agenda Items:

1. Ensuring preparation for university exams of final year postgraduates
2. Tracking attendance of all undergraduates and postgraduates
3. Preparations to be checked for Laser and regenerative Periodontic module to be conducted
4. Interdepartmental Training and courses to be conducted.
5. To analyze action taken report of feedback of undergraduates students.
6. Tobacco Cessation workshop to be held in PHD Department
7. To discuss the preparations for the courses on clinical Implantology to be held in Prosthodontics department

Action#	Action point	Owner	ETA
1.	Ensuring preparation for university exams of final year postgraduates	PG In charges	18-03-22
2.	Tracking attendance of all undergraduates and postgraduates and to send mails to the students with less attendance on quarterly basis.	UG Coordinator	-
3.	Preparations to be checked for Laser and regenerative Periodontic module to be conducted	HOD Periodontics	08-03-22

  
**Dr. Sachit Anand Arora**  
Principal

I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park-III, Gr. Noida (U.P.)

## I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

4.	Interdepartmental Training and courses to be conducted. Schedule for the same to be prepared.	PG Coordinator	14-02-22
5..	To analyze action taken report of feedbacks of undergraduates students	Principal Office	11-03-22
6.	TO check preparedness for Tobacco Cessation workshop to be held in PHD Department	HOD PHD	11-03-22
7.	To check the preparations for the courses on clinical Implantology to be held in Prosthodontics department	HOD Prostho	19-03-22



Dr. Sachit Anand Arora  
Principal  
I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)

# I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

## MINUTES OF CURRICULUM COMMITTEE MEETING, HELD ON 13<sup>th</sup> DEC, 2021

Location: New Board Room

Date: 13<sup>th</sup> DEC, 2021

Time: 12:30 pm

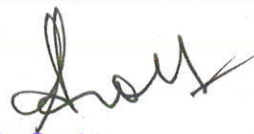
### Attendees:

1. Chairperson- Dr Sachit Anand Arora
2. Member Secretary- Dr Mousumi Goswami
3. Members (Co-ordinator)
  - 1<sup>st</sup> yr - Dr Heena Gohil
  - 2<sup>nd</sup> yr - Dr Kunal Madhav
  - 3<sup>rd</sup> yr -Dr Kumar Saurav
  - 4<sup>th</sup> yr -Dr Anju Aggrawal
  - Intern -Dr Amrita Puri

### Agenda Items:

1. Review of quota completion status of BDS student
2. Making curriculum effective by introducing practices like group discussion and role plays.
3. To send mail to students about their attendance shortage on quarterly basis
4. To analyse the action taken repost on faculty and student feedback
5. Feedback to be taken from new 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> year BDS batches
6. Clinical module schedule for BDS 1<sup>st</sup> year
7. Oral Implantology module by Department of prosthodontics to be analyzed

Action#	Action point	Owner	ETA
1.	Review of quota completion status of BDS student	Subjectwise faculty in charge	20-12-21
2.	Group discussions and role plays to be included in lectures to make teaching engaging	Subject incharges of UG program	-
3.	To send mail to students about their attendance shortage on quarterly basis	UG Coordinator	-

  
Dr. Sachit Anand Arora  
Principal  
I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)



## I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

4.	To analyse the action taken repost on faculty and student feedback	Principal Office	23-12-21
5.	Feedback forms to be prepared and approved to take feedback from new 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> year BDS batches	Principal Office	28-12-21
6.	Preclinical record books of PG 1 <sup>st</sup> year students to be checked to ensure completion of preclinical work.	PG Coordinator	27-12-21
7.	To share the Clinical module schedule for BDS 1 <sup>st</sup> year batch	APO	27-12-21
8.	Department of Prosthodontics to share planning for Oral Implantology module	HOD prosthodontics	17-12-21



Dr. Sachit Anand Arora

Principal

**Dr. Sachit Anand Arora**  
**Principal**  
I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)

# I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

## MINUTES OF CURRICULUM COMMITTEE MEETING, HELD ON 15th SEP, 2021

Location: New Board Room

Date: 15th SEP, 2021

Time: 12:30 pm


### Attendees:

1. Chairperson- Dr Sachit Anand Arora
2. Member Secretary- Dr Mousumi Goswami
3. Members (Co-ordinator)
  - 1<sup>st</sup> yr - Dr Heena Gohil
  - 2<sup>nd</sup> yr - Dr Kunal Madhav
  - 3<sup>rd</sup> yr -Dr Kumar Saurav
  - 4<sup>th</sup> yr -Dr Anju Aggrawal
  - Intern -Dr Amrita Puri

### Agenda Items:

1. To conduct institutional screening committee to screen synopsis of MDS 2021-2022 batch.
2. To prepare academic calendar, time table, teaching schedule of BDS 2021 batch.
3. Plan for increased student usage of library service and availability of more reference books for PG students.
4. Analysis of internal assessment result of BDS Batches
5. PG 1<sup>st</sup> year preclinical work status.
6. Analysis of interdepartmental seminar status of MDS students.

Action#	Action point	Owner	ETA
1.	To conduct institutional screening committee meeting to screen synopsis of MDS 2021-2022 batch.	Principal Office	23-09-21
2.	To prepare academic calendar, Time table, teaching schedule of BDS 2021 batch	APO and subject in charges	21-09-21

  
**Dr. Sachit Anand Arora**  
Principal  
I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park-III, Gr. Noida (U.P.)


## I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

3.	Plan for increased student usage of library service and availability of more reference books for PG students	HODs	22-09-21
4.	Analysis of internal assessment result of BDS Batches	UG Coordinators	22-09-21
5.	PG 1 <sup>st</sup> year preclinical work status	PG in charge of all departments	23-09-21
6.	Analysis of interdepartmental seminar status of MDS students	HODs	24-09-21

Dr. Sachit Anand Arora

Principal

  
Dr. Sachit Anand Arora  
Principal  
I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)



# I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

## MINUTES OF CURRICULUM COMMITTEE MEETING, HELD ON 21<sup>ST</sup> JUNE, 2021

Location: New Board Room

Date: 21<sup>ST</sup> June, 2021

Time: 12:30 pm

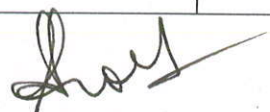
### Attendees:

1. Chairperson- Dr Sachit Anand Arora
2. Member Secretary- Dr Mousumi Goswami
3. Members (Co-ordinator)
  - 1<sup>st</sup> yr - Dr Heena Gohil
  - 2<sup>nd</sup> yr - Dr Kunal Madhav
  - 3<sup>rd</sup> yr -Dr Kumar Saurav
  - 4<sup>th</sup> yr -Dr Anju Aggrawal
  - Intern -Dr Amrita Puri

### Agenda Items:

1. Ensuring that academic activity schedules (JC, seminar, case presentation and text review) for MDS 2021 batch are being followed in departments.
2. Review of preparations for upcoming internal assessment examinations for undergraduates
3. To identify slow and advanced learners from the BDS batches and to focus on them accordingly.
4. Interdepartmental Training and courses to be conducted.
5. Tracking monthly attendance of undergraduates and postgraduate's students.
6. Interdepartmental course and training to be conducted.
7. Analyzing action taken report of student feedback.

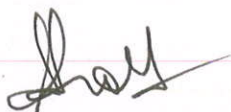
Action#	Action point	Owner	ETA
1.	Ensuring that academic activity schedule (JC, seminar, case presentation and text review) for MDS 2021 batch are being followed in departments.	PG in charge of all departments	28-06-21
2.	Review of preparations for upcoming internal assessment examinations for undergraduates	Subject wise faculty in charge of UG	28-06-21
3.	To identify slow and advanced learners from the BDS batches and to focus on them accordingly.	Subject wise faculty in charge	28-06-21
4.	Interdepartmental Training and courses to be conducted. Schedule for the same to be prepared.	PG Coordinator	28-06-21
4.	Tracking monthly attendance of undergraduates and postgraduate's students	UG and PG Coordinator	25-06-21

  
Dr. Sachit Anand Arora  
Principal  
I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)

## I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida

5.	Interdepartmental course and training to be conducted	Head of the departments	29-06-21
6.	Analyzing action taken report of student feedback	Director Principal office	30-06-21



Dr. Sachit Anand Arora

**Dr. Sachit Anand Arora**

Principal

**Principal**

I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)