

I.T.S Dental College, Hospital and Research Centre

47, Knowledge Park III, Greater Noida- 201308

Minutes of the meeting of Governing Body Conducted on 14th Jul 2022

No. ITSDCGN/02/2022

Date- 14/07/2022

A meeting of the Governing Body of I.T. S Dental College hospital and research Centre was held on 14/07/2022 at 15:00 hrs. in the New Board Room of Administrative block of I.T. S Dental College Hospital & Research Centre to review existing policies and agendas of the institute and make necessary changes or improves if need be on the agenda bearing No. ITSDCGN/01/2021, with the following esteemed members in presence.

1) Hon. Dr. R.P Chaddha	Chairman
2) Mr. B.K Arora	Vice Chairman
3) Mr. Surinder Sood	Secretary
4) Mr. D.P Sahni	Deputy Secretary
5) Mr. Kamal Sahni	Treasurer
6) Mr. Vijay Sharma	Member
7) Dr. SachitAnand Arora	Member
8) Mr. Anil Kumar	Member
9) Dr. AnkurShekhar	Member
10) Mr. Ram Dayal Singh	Member
11) Mr. Shailesh Kumar	Member

After the formation of the quorum Secretary Mr. Surinder Sood, requested the chairman, Governing Body to conduct the meeting. Then the meeting was held under the chairmanship of Hon. Dr. R.P Chaddha.

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For I.T.S Dental College, Hospital and Research Centre, Governing body


Surinder Sood
Secretary



I.T.S Dental College, Hospital and Research Centre

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The following Points Were Discussed in the meeting:

Agenda No. GB 02/01

Curriculum planning and development

Currently employed methods of curriculum planning and development is up to the mark and has produced satisfactory results, now we need to take it a step further. Currently we are organizing value added courses for all our post graduate students, but there is a lag of such courses for undergraduates.

It was decided that, Registrar and the academic committee should contact colleges or institutes offering short term certificate courses for undergraduate students and, with an agenda of starting it in the next year.

Agenda No. GB 02/02

Clinical Courses for the Dentist

GB decided to start course and workshops, that committed to enhance clinical practice by offering an immersive clinical training experience for undergraduates and post graduates. This center aims to create professionals with a contemporary skill set to enable them to achieve clinical excellence in the field of dentistry and also bridge the gap between what they have learned, what they know, and what they need to know to achieve clinical success in dental practice.

Agenda No. GB 02/03

New Internal Auditor to be appointed

Institute Body Decided to appoint New Internal Auditor to ensure that all the Finance & Accounts processes in an Institute will run smoothly. The duties assigned includes review the organization's processes & provide objective, professional advice to all levels of management and pave the path toward continuous improvement.


Surinder Sood
Secretary



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Minutes of the meeting of Governing Body Conducted on 6th Jan 2022

No. ITSDCGN/01/2022

Date- 06/01/2022

A meeting of the Governing Body of I.T. S Dental College hospital and research Centre was held on 06/01/2022 at 15:00 hrs. in the New Board Room of Administrative block of I.T. S Dental College Hospital & Research Centre to review existing policies and agendas of the institute and make necessary changes or improves if need be on the agenda bearing No. ITSDCGN/01/2021, with the following esteemed members in presence.

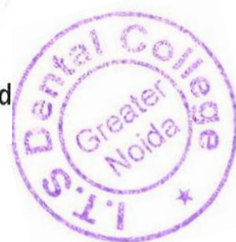
1) Hon. Dr. R.P Chaddha	Chairman
2) Mr. B.K Arora	Vice Chairman
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For I.T.S Dental College, Hospital and Research Centre, Governing body


Surinder Sood
Secretary



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The following Points Were Discussed in the meeting:

Agenda No. GB 01/01

Achieving Academic Milestones

The organization have an efficient program in place for students who want extra set of guidance for academic support as well as identifying and promoting meritorious students to do better. This has proved fruitful and the results from past year to this has been significantly satisfactory.

The GB appreciated all efforts made by the peer team of academic committee and academic program officer.

Agenda No. GB 01/02

Budget planning of the Institute

Governing body put forward the Budging plan for the year 2021-2022, that helps control institutional spending, track expenses, and save more money. Additionally, budgeting can help make better financial decisions, prepare for emergencies, get out of debt, and stay focused on your long-term financial goals

The Committee proposal enables to maintain control over expenditures and helps to make expenses in an organized manner based on the pursuit. This budget may not be confined to monetary expenses only. A budget is a plan or an estimation of financial expenses over a fixed period of time.

Agenda No. GB 01/03

Software for Administration

GB upgraded erp, Administrative & Academic software to aid administrative assistants in carrying out the essential duties of their positions & Coordinate plans, projects, and process across the entire institute. This type of software improves collaboration between departments, increases productivity, and optimizes resource allocation across the company. It also helps employees work remotely and cooperate with external users.


Surinder Sood
Secretary



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Minutes of the meeting of Governing Body Conducted on 19th July 2021

No. ITSDCGN/02/2021

Date- 19/07/2021

A meeting of the Governing Body of I.T. S Dental College hospital and research Centre was held on 19/07/2021 at 15:00 hrs. in the New Board Room of Administrative block of I.T. S Dental College Hospital & Research Centre to review existing policies and agendas of the institute and make necessary changes or improves if need be on the agenda bearing No. ITSDCGN/01/2021, with the following esteemed members in presence.

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Surinder Sood
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The following Points Were Discussed in the meeting:

Agenda No. GB 02/01

Collaboration with foreign institute

International collaboration in higher education leads to breakthroughs in knowledge, the free exchange of ideas, and enduring bonds between institutions and nations. But it begins with connections between people. Therefore, GB initiates Collaborative education programs that can offer student recruitment opportunities, increase IU's visibility in other countries and with international institutions of higher education, and foster faculty research collaboration.

Agenda No. GB 02/02

Discussion on Human resources

Human resources is the set of people who make up the workforce of an organization, business sector, industry, or economy. Currently available number of staff is not enough for the duties assigned to them, which leads to lack of quality work since the load per person is doubled. But budget allocation for such hiring needs to be increases to make new hires possible.

Institute body decided that the HR should compile a list of all available staff, their duty charges, make a file of all available applicants for position. An increase in funding for more positions will be proposed once report is submitted.

Agenda No. GB 02/03

COVID Protocol- resources to be upgraded

GB enforced to upgrade The COVID-19 Treatment Guidelines to ensure that health care providers, patients, and policy experts have the most recent information regarding the optimal management of COVID-19


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Minutes of the meeting of Governing Body Conducted on 15th Jan 2021

No. ITSDCGN/01/2021

Date- 15/01/2021

A meeting of the Governing Body of I.T. S Dental College hospital and research Centre was held on 15/01/2021 at 15:00 hrs. in the New Board Room of Administrative block of I.T. S Dental College Hospital & Research Centre to review existing policies and agendas of the institute and make necessary changes or improves if need be on the agenda bearing No. ITSDCGN/01/2021, with the following esteemed members in presence.

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Agenda No. GB 01/01

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Agenda No. GB 01/02

Infrastructure Upgradation

Governing body discussed on upgradation of infrastructure of a college which plays a vital role in the development of the college as the students are now focusing on the labs, class rooms, etc. while selecting a college. So, it's important that the colleges have very good infrastructure with advanced laboratories equipped with state of the dental equipment etc.

The upgradation should help to transport goods and services to working area and enables people to access work.

Agenda No. GB 01/03

Improvement in Feedback mechanism of the college

A well-defined mechanism is in place for all members of staff, students and alumni. But the current loophole with this system is that timely retrieval and reviewing is not being done which leads to piling up of concerns which are addressed in these feedback.

The GB decided that, uploading and reviewing of the feedback being submitted should be time bound, all feedback reports should be uploaded in the online portal and should be made accessible to IQAC. Later the action taken report should be submitted to the concerned department.


Surinder Sood
Secretary

